



# PALACE CAPITAL plc

5 June 2025

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Dear Shareholder

## Palace Capital plc (the Company) Notice of Annual General Meeting (AGM Notice) and Annual Report and Accounts 2025

I am pleased to advise that the Company's Notice of Meeting in respect of the 2025 Annual General Meeting (AGM) and Annual Report and Accounts for the year ended 31 March 2025 are now available on the Company's website at **www.palacecapitalplc.com**. The AGM will be held at the offices of CMS Cameron McKenna Nabarro Olswang LLP, Cannon Place, 78 Cannon Street, London EC4N 6AF at 10.00 a.m. on Wednesday 9 July 2025.

### Attending the AGM

This year we will hold the meeting in person. If the board considers that arrangements regarding attendance at the AGM need to change, we will notify any changes as early as possible before the date of the meeting. Shareholders should continue to monitor the Company's website at **investors.palacecapital.com** and regulatory information service providers for any updates to the meeting arrangements. If you attend the meeting, please bring this letter with you and hand it in on arrival.

### Voting arrangements

Your vote is very important to us and we would encourage you to submit your proxy voting instructions as early as possible.

To be effective, instructions appointing proxies for the AGM must be received by our Registrar, Equiniti Limited, not **later than 10.00 a.m. on 7 July 2025**.

You may register your appointment of proxy:

- online by following the instructions for the electronic appointment of a proxy at [www.shareview.co.uk](http://www.shareview.co.uk). **If you have not done so already, you will need to create an online portfolio using your Shareholder Reference Number quoted on this letter and follow the on-screen instructions.**



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- Shareholders who have already registered with Equiniti Registrar's online portfolio service, Shareview, can alternatively appoint their proxy electronically by logging on to their portfolio at **www.shareview.co.uk** using their usual user ID and password. Further details can be found in Notes 1 and 9 of the Notice of Meeting; or
- using the CREST electronic proxy appointment service (for CREST members). Further details can be found in the Notice of Meeting.
- institutional investors may be able to appoint a proxy electronically via the Proximity platform. Further details can be found in the Notice of Meeting.

In the event you wish to receive a hard copy paper proxy form, please contact Equiniti Limited via one of the following methods:

- Shareholder helpline: +44 (0) 371 384 2030. Calls to 0371 are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom are charged at the applicable international rate. If calling from outside the UK, please ensure the country code is used. Lines are open between 8.30am–5.30pm, Monday to Friday excluding public holidays in England and Wales; or
- in writing to Equiniti Limited, Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA United Kingdom.

### Shareholder communication preferences

If, for future shareholder documents, you wish to receive notification of their availability on the Company's website via email rather than by letter, you may register your preference with the Company's Registrar, Equiniti Limited, by visiting **www.shareview.co.uk** and following the online instructions to sign up for electronic shareholder communications. You will need to register an account with Shareview if you have not done so already. You will then be sent notifications electronically when shareholder documents are available on the Company's website and be able to vote through your Shareview Portfolio account.

Yours faithfully

Phil Higgins  
Company Secretary